



**City of Grass Valley
Police Department**
"Dedication, Excellence and Partnerships"

Alexander K. Gammelgard
Chief of Police

AUTHORIZATION LETTER FOR THE RETURN OF PERSONAL PROPERTY

I, _____ / _____, am currently incarcerated
(Print your full name) (Date of Birth)

at _____ and am unable to pick up my property by the disposal deadline.
(Name of correctional facility)

I request that any and all of my property be released to:

Name: _____

Date of Birth: _____

State Driver's License or ID #: _____

Phone #: _____

I release the City of Grass Valley, the Grass Valley Police Department, and its employees of any, and all liability.

_____/_____
(Signature of property owner) (Date)

Give this form to the person picking up your property or mail it directly to:

**Grass Valley Police Department
Property and Evidence Division
129 S Auburn St
Grass Valley, CA 95945**

Additional information: _____

